

# SOUTHERN GRAMPIANS SHIRE COUNCIL

## BRIEFING SESSION AGENDA



Date: 13 October 2021  
 Time: 1:00pm  
 Venue: MJ Hynes

TIME	ITEM	NAME	REASON FOR BRIEFING	ATTACHMENT
1:00pm	<b>COUNCILLOR ONLY MEETING</b> Items for Councillor Only Meetings to be forwarded to the Mayor by COB Monday of week of the meeting.			
2:00pm	<b>DECLARATION OF CONFLICTS OF INTEREST</b>	Chair		
2:00pm	<b>MATTERS RAISED BY COUNCILLORS (Councillors, CEO, ELT items for discussion)</b> <b>COUNCIL MEETING ITEMS</b>			
	<ul style="list-style-type: none"> <li>Delegated Committees</li> </ul>			
2:35pm	Sexual Harassment Policy	Victoria Holt, Manager Organisational Development Tahlia Homes, Human Resources Coordinator	Council Decision required at Meeting to be held on 10 November 2021	Attachment A Attachment B
3:05pm	Long Term Plant Hire	Marg Scanlon, Director Infrastructure Brett Holmes, Manager Works	Council Decision required at Meeting to be held on 13 October 2021	Attachment C
3:20pm	<b>AFTERNOON TEA</b>			
3:30pm	Waste Options	Marg Scanlon, Director Infrastructure Kylie McIntyre, Acting Team Leader Aerodrome, Waste and Sustainability	For Information	Attachment D Attachment E
4:30PM	Procurement Policy	Evelyn Arnold, Director Community and Corporate Services Belinda Johnson, Manager Finance	Council Decision required at Meeting to be held on 10 November 2021	To be distributed separately

		Tony Kerr, ArcBlue		
5:00PM	BRIEFING CLOSE			
5:30PM	COUNCIL MEETING			

### Links for Information Only

#### ***Agreed Behaviours for our Meeting***

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|--|---|
| 1. <i>We arrive on time, prepared and informed</i>     | 5. <i>We will wait and ask questions at the end of each presentation</i>                                    |
| 2. <i>We respect each other's views</i>                | 6. <i>We actively listen to what others have to say, seeking first to understand, then to be understood</i> |
| 3. <i>We will not speak over one another</i>           | 7. <i>The Mayor will ensure everyone has an equal opportunity to contribute</i>                             |
| 4. <i>We will take the presentations as being read</i> |   |